

TEDDINGTON AND HAMPTON WICK VOLUNTARY CARE GROUP

**Minutes of the 36th Annual General Meeting**

At Teddington Methodist Church

Stanley Road Teddington

2.30 pm Saturday 15<sup>th</sup> October 2011

- 1 Welcome Mary Tavendale, Chair, extended a warm welcome to guests, including Councillor Tania Mathias.
- 2 Apologies for Absence David London and Graham Shortell
3. Present Nine members of the committee, eight guests, three members of staff and a councillor attended.
- 4 Approval of Minutes of 35th AGM The minutes were approved.
- 5 Matters Arising There were no matters arising.
- 6 Co-ordinator's Report Miriam Andrews was pleased to see so many people at the new style AGM. She hoped that visitors would enjoy the meeting and perhaps fill in a form and leave it behind if they had any suggestions or queries.

The number of requests for help was down but the year had been busier than ever. The number of Tesco buses was down, too, due to poor weather and a number of bank holidays.

The consortium broke up in March after funding had been cut. It had been a great help to the groups and was missed. A Funding subcommittee had been set up.

A number of drivers now allow us to claim for petrol expenses on their behalf. Money had been saved, too, by e-mailing as many newsletters as possible. Changing the venue and form of the AGM had led to a saving, too. Miriam noted that there was a new energy in the committed and staff felt well supported.

Outings had been well attended. Often clients had to drop out at the last moment, leaving the bus unfilled but it would be too difficult to charge in advance for these trips.

Miriam introduced Miranda Newcombe to the meeting. She will work in the office on Wednesday mornings.

Miriam closed by thanking the Methodist church for allowing use of the hall for the AGM free of charge.

- 7 Treasurer's Report Dave Rayner told the meeting that the application for funding from the Hampton Fuel Allotment charity had been submitted after their committee had met so it was expected the £4,000.00 would appear in the new year accounts.

He thanked the Fund Raising Committee for arranging the Gosling Foundation award of £5,000.00. Miscellaneous donations were the largest in thirty years and thanks to these and the Fund Raising Committee's work, the capital reserve account could stay intact. Charges for the bus had risen. A Gift Aid tax refund was still to come. £150.00 profit had been made on outings and parties.

Salary costs were down as fewer hours were being worked. Taxis were being used less. Some office equipment had been bought and this had proved money well spent.

Asked what were the duties of managing trustees, Dave said they were answerable to the Charity Commission and financially responsible for the charity.

Mary Tavendale thanked Dave for his hard work. She also thanked the funding committee and the staff.

- 8 Election of the Committee and Officers Introduced last year, a slightly different procedure saw all nine members of the committee step down and then stand to be re-elected. They were all duly elected. The meeting was asked if there were any nominations for the committee and Hannah Lawrence was nominated and elected.

Mary Tavendale was nominated and re-elected as Chairman, Dave Rayner was nominated and re-elected as Treasurer and David London was nominated and re-elected as Secretary.

The full committee is now: Eva Eldridge, Chris Harle, Linda Jephson, Hannah Lawrence, David London, Dave Rayner, Graham Shortell, Brian Slymon, Karin Sumption and Mary Tavendale.

In addition, Douglas Brown is a lifetime co-opted member of the committee, not needing election but not being a Managing Trustee.

- 9 Any Other Business Mary reminded guests of the slip of paper for their comments and asked them to leave them behind when they went. There being no other business, the Chairman brought the meeting to a close.